

Student Name:

Home Group:



# Greensborough COLLEGE

## Access to Digital Technologies

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# 1. Introduction

The use of Digital Technologies at Greensborough College aims to improve student learning experiences both in and out of the classroom. Nowadays, being able to navigate through the vast amount of information available at our fingertips, whilst remaining focused on the task at hand is a valuable skill. The use of Netbooks and supporting digital technologies, such as digital cameras, internet access, software programs, printers, etc., in the classroom provides a wealth of rich educational resources and tools that, when used effectively, can deliver very positive teaching and learning outcomes.

In the past, the College managed the distribution of student Netbooks through the *One to One Netbook Program*. From 2018, this program is being phased out and being replaced with *Bring Your Own Device* (BYOD) options. This document outlines the options available to Greensborough College students. With either option below, students will have access to the eduSTAR Suite: software provided free by the Department of Education and Training. Due to licencing restrictions, any departmental software installed on their BYOD must be uninstalled when they exit the College or finish their schooling.

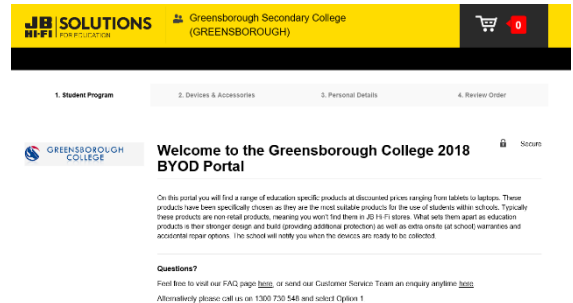
# 2. Acceptable Use Agreement

In order to be granted access to the Digital Technologies provided by the College, all students at the College, including students using BYOD, need to complete an Acceptable Use Agreement (AUA). The AUA formally sets out the rules of use of software, networks, printers, and the internet at Greensborough College. **This agreement is to be read by both students and parents/guardians, and agreed to no later than 31<sup>st</sup> January 2018.** It can be accessed and agreed to online using this link: <https://www.trybooking.com/SZYQ>

# 3. Option One: JB HiFi BYOD Portal

Similar to the program the College offered in the past, families can choose to purchase similar devices that to those currently being used in the College using the *JB HiFi BYOD Portal*. Families will have several options to choose from, including a choice of three different devices, different insurance options, and a choice of carry case.

For families wishing to choose Option One, please visit the following website: [www.jbeducation.com.au/byod](http://www.jbeducation.com.au/byod) and enter the code: GREENSC2018. This will open up the portal page (see image), which parents can navigate through to organise their order.



There is only one ‘Student Program’ to choose from and only one ‘Pick Up Option’ – School Pickup. After ordering the device, it will be imaged by JB HiFi, and then sent to the school to be set up on the school network, before being available for collection. Families will be contacted when the device is ready.

## Ordering Timeline

There will be two options as to when the device can be delivered to the school:

**December School Pick Up:** Orders must be placed and paid through the portal by **Monday 4<sup>th</sup> December 2017** in order for devices to be ready for pick up before the end of the school year. Parents/guardians who have placed orders will be contacted mid to late December advising when the device is ready for collection (between 16<sup>th</sup> – 21<sup>st</sup> December).

**January School Pick Up:** Orders must be placed and paid through the portal by **Monday 8<sup>th</sup> January 2018** in order for devices are to be ready for pick up before the new school year commences. Parents/guardians who have placed orders will be contacted mid to late January advising when the device is ready for collection (between 24<sup>th</sup> – 31<sup>st</sup> January).

Any orders that miss both the cut-offs above will be delivered to the school on an ad-hoc basis and as such, students will be contacted when the devices are ready for collection.

## 4. Option Two: BYOD (Bring Your Own Device) Options and Agreement

Some families may wish to bring their own device for use at the College. Bring-Your-Own-Devices are allowed as long as it is in good working order and meets the minimum requirements to work correctly on the College network as outlined below:

Office Use Only

| SPECIFICATIONS    | BYO DEVICE MINIMUM SPECS.                            | SPEC REQUIREMENTS MET |
|-------------------|--|-----------------------|
| SCREEN:           | 11.6in   | YES / ACCEPTABLE / NO |
| CPU/Processor:    | Intel Celeron N2930 or greater (e.g. i3, i5, i7)     | YES / ACCEPTABLE / NO |
| MEMORY:           | 4GB RAM  | YES / ACCEPTABLE / NO |
| HARD DRIVE:       | 128GB  | YES / ACCEPTABLE / NO |
| OPERATING SYSTEM: | Windows 8 Pro or greater ( <i>NOT Windows 8 RT</i> ) | YES / ACCEPTABLE / NO |
| WIRELESS:         | Intel 802.11agn wireless                             | YES / ACCEPTABLE / NO |
| CAMERA:           | Integrated Webcam                                    | YES / ACCEPTABLE / NO |
| BATTERY:          | Must last at least 6 hours (i.e. full school day)    | YES / ACCEPTABLE / NO |
| KEYBOARD:         | Must have a physical keyboard                        | YES / ACCEPTABLE / NO |

If families wish to pursue this option, please complete this page and take the forms with the machine to be checked by the Netbook Technician. If all requirements are met, the device will be connected to the College network.

**Student Name:** \_\_\_\_\_ **Year Level/ Home Group:** \_\_\_\_\_

**We agree to adhere to the rules of the Greensborough College BYOD Agreement and accept responsibility for appropriate use and care of the computer when being used at the College. We understand that not adhering to the rules outlined in this policy may result in access to the College network being suspended or revoked.**

### Agreement Overview:

1. The student must bring their BYOD to school each day. It must be fully charged.
2. The student is responsible for the safe storage and care of their BYOD at all times. The College accepts no responsibility for any devices brought onto the College premises.
3. The student agrees that the Acceptable Use Agreement applies at all times when using the BYOD for school purposes.
4. Upon ceasing enrolment, the student must remove all department software installed during their time at the College.
5. Students are responsible for backing up information and data on a regular basis using their own external hard drive, SD Card or USB flash drive.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note: DO NOT SUBMIT THIS FORM TO THE OFFICE. BRING IT TO THE TECHNICIAN WITH THE BYOD BEING CONNECTED.**

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|                                |  |                          |          |
|--------------------------------|--|--------------------------|----------|
| Student Username               |  | AUA Accepted Online      | YES / NO |
| Staff Connecting BYOD Initials |  | Date BYOD Connected      |          |
| Brand of BYOD                  |  | Model of BYOD (if known) |          |